Approved Minutes of the
Chesterfield Township Library
Regular Board Meeting
September 17, 2025

Library Board President, Murney Bell, called the meeting to order at the Chesterfield Township Library, located at 50560 Patricia Avenue, Chesterfield Township, MI at 6:30 p.m.

PRESENT:

Murney Bell, Annette Goike, Megan Rock, Lisa Mannino, Troy Cunningham

ALSO PRESENT:

Eric Magness-Eubank, Library Director; Breck McCrory, Deputy Director; Hillary LaBonte, Accounting Administrator; John Gideon, Buss & Company

ABSENT:

Patricia Johnson

Approval of Agenda:

Trustee Goike moved to approve the agenda, with two changes - move Public Comments to before the Consent Agenda, and move Item 5C - 2024 Audit to the beginning of Old Business, with support by Trustee Cunningham.

AYES: All **APPROVED**

NAYS: None

MOTION CARRIED

PUBLIC COMMENT **PUBLIC COMMENTS**

Angela Cope of Royal Oak spoke about an incident she experienced on July 26th.

Approval of Consent Agenda:

The Consent Agenda contained minutes for the July 16, 2025 meeting, YTD Budget Report for July and August 2025, Treasurer's Report for July 2025, Expense Report for July and August 2025, and the Statistical Report for July and August 2025. Motion by Trustee Goike to approve the Consent Agenda, with support by Trustee Rock.

AYES: All **APPROVED**

NAYS: None

MOTION CARRIED

Old Business:

Action Item 5A - "2024 Audit" - John Gideon of Buss & Company presented the 2024 audit. The Library continues to receive unqualified audits, and Mr. Gideon complimented the Library on its financial health and longevity. **NO ACTION**

Action Item 5B - "Bookmobile" - the Director updated the Board on the acquisition of the bookmobile, which is now undergoing modifications for use. The Friends of the Chesterfield Township Library donated $20,000 toward the purchase of the bookmobile.	**NO ACTION**
Action Item 5C - "Summer Reading Program" - the Director gave a review of this year's successful summer reading program, noting the positive feedback to the teen programs.	**NO ACTION**
Action Item 5D - "2026 Budget" - the Director noted the upcoming formation of next year's budget, and the need for the Finance and Personnel Committees to meet.	**NO ACTION**

New Business:

Action Item 6A - "MERS Actuarial Report 2024" - the Director reviewed the valuation from the Library's pension fund, which is 92% funded. The Director recommended the Board look at the end-of-year budget at the December meeting to decide on any additional contributions. Mr. Gideon supported the Director's understanding of the valuation.	**NO ACTION**
Action Item 6B - "Social Media Marketing" - the Director discussed the Library's recent use of a social media marketing service.	**NO ACTION**
Action Item 6C - "FOL Bench in Memory of Shane Stewart" - the Director discussed the Friends' project to have a bench made in memory of former Circulation Supervisor Shane Stewart. The Friends expect delivery to happen in November.	**NO ACTION**
Action Item 6D - "Library Facility Discussion" - the Director gave an overview of options for the Board to consider in regard to the Library's future location.	**NO ACTION**

Adjournment: **ADJOURNMENT**

Motion by Trustee Goike with support by Trustee Cunningham to adjourn at 7:43 PM.

AYES: All **APPROVED**

NAYS: None

MOTION CARRIED

Next Meeting Date:

October 15, 2025

Megan Rock

Megan Rock, Secretary